

What is Center for Employment Training?

Accreditation

CET is an accredited post-secondary institution, accredited by the Commission of the Council on Occupational Education, a national accrediting body recognized by the United States Department of Education. CET is also licensed by the Kentucky Council on Post-Secondary Education.



Open Enrollment

CET is an open-entry/open exit program. Trainees will receive their start date as soon as funding for their tuition has been approved. Orientation occurs every week. There are no enrollment periods, semesters, or quarters. This is a clock-hour program.

Tuition and Funding

The tuition is \$8,350; financial aid is available. CET participates in the federal Pell grant program. Students can qualify for up to \$5,730 in Pell funding. Trainees are then matched with funders, depending on their personal situation, which fund the remaining balance of their tuition. Such funding is provided by the Department for Children and Families, United Way, the Office of Vocational Rehabilitation, the Workforce Investment Act, and through donations and grants. Trainees are never asked to take out student loans!

Length of program

CET skill divisions are full-time training programs and trainees can graduate in an average of 6-9 months. Training at CET is year-round from 9:00am to 3:30pm, Monday through Friday. Trainees graduate from the program when they have completed 100% of the required coursework, have attended the required number of hours from their skill division, and have obtained employment. Students receive a certificate upon completion of the program. Transcripts are also available upon request.

Career Development

Trainees will be assisted with resume and cover letter writing. Internet, newspapers, and weekly job ads will be made available to the student during the job search phase of their training. Counseling is available to assist trainees with setting goals for employment and to help in overcoming barriers while enrolled. Financial workshops and budget counseling are also available.

Holistic Approach

CET staff is trained to assist students with the barriers that they may face in completing the program and in becoming successfully employed. Staff provides reality counseling, assists in goal setting, and offers referrals to social service organizations as needed.

Diversity

CET trainees come from all walks of life. Trainees must be 17 or older to begin the Microsoft Office Technology program, and 18 or older to participate in Medical Assisting or Construction and Manufacturing Technologies. Trainees do not have to have a HS diploma or GED to begin training, but they will be expected to work on their GED (on-site) during training and should pass the GED test before graduation.

CET is conveniently located in Newport, Kentucky

Our address is 601 Washington Avenue, Suite 140, in Newport, Kentucky. We are located in the Watertower Square Building on the corner of 6th Street and Washington Avenue, conveniently near the bus line. CET's front office is located on the first floor.

Information Sessions

Information sessions are held every Tuesday at 10:00am, and every Thursday at 2:00pm. At the information session, interested individuals will be given general information about CET and the three programs that we offer. They will learn about financial aid opportunities, eligibility requirements, and they will be given a tour of the classrooms. After the information session, they can schedule an appointment to meet with Financial Aid.